

**ANNUAL PROCUREMENT PLAN FOR THE YEAR 2021-22**

(Under Rule 8 of the Punjab Procurement Rules 2014)

**Name of the Procuring Agency: PUNJAB PUBLIC SERVICE COMMISSION**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Sr. No.	Procurement Name	Procurement Description	Quantity (where applicable) / Scope of work	Procurement Type**	Procurement Category***	Funds (Rupees in Million)	Sources of Funds (ADP or Non ADP)	Tentative Estimated cost (Rupees in Million)	Procurement Methods****	Procurement Procedure*****	Tentative Timings of Procurement *****	Tentative Date of Procurement Advertisement	Tentative Date of Evaluation Report Announcement	Tentative Date of Contact Award	Tentative Delivery Schedule	Tentative Date of Completion	Remarks
1	A03901-Stationery	A3, Legal Size Reams, Ball Points & Sealing Wax etc.		Goods	Local	4.00	Non Development Fund	4.00	Tender	Single Stage One Envelop	1 <sup>st</sup> Quarter	August-2021	20-Aug-2021	31-Aug-2021	31-Aug-2021	Sep-2021	Tender will be published in the month of Aug-21.
2	A03955-Computer Stationery	A-4 Ream, Toners, Etc.		Goods	Local	1.80	Non Development	1.80	Tender	Single Stage One Envelop	1 <sup>st</sup> Quarter	August-2021	20-Aug-2021	31-Aug-2021	31-Aug-2021	Sep-2021	Tender will be published in the month of Aug-21.
3	A03970-Others	All allied items demanded by the Offices/branches i.e. tissue papers,		Goods	Local	2.00	Non Development	2.00	Tender / Framework contract	Single Stage One Envelop	1 <sup>st</sup> Quarter	August-2021	Sep-2021	Sep-2021	30-Sep-2021	Nov-2021	Tender will be published in the month of Aug-21.
4	A13101-R & M of Machinery & Equipment	Toners, Photocopy Machines & Scanners (Repair)		Services	Local	1.00	Non Development	1.00	Tender	Single Stage One Envelop	2 <sup>nd</sup> Quarter	Sep-2021	Sep-2021	31 <sup>st</sup> October	31 <sup>st</sup> October	Nov-2021	Tender will be published in the month of Sep-21.
5	A13201-Repair of Furniture & Fixture	Repair of Furniture		Services	Local	0.50	Non Development	0.50	Tender	Single Stage One Envelop	2 <sup>nd</sup> Quarter	Sep-2021	Sep-2021	31 <sup>st</sup> October	31 <sup>st</sup> October	Nov-2021	Tender will be published in the month of Sep-21.
6	A03304-Hot & Cold Weather Charges	Supply of Mineral Water at LDA		Services	Local	0.40	Non Development	0.40	Tender	Single Stage One Envelop	2 <sup>nd</sup> Quarter	Sep-2021	Sep-2021	31 <sup>st</sup> October	31 <sup>st</sup> October	Nov-2021	Tender will be published in the month of Sep-21.
7	A03902-Printing & Publication	OMR Sheet, Envelopes, Seal Stickers & TEB with seal strips.		Goods	Local	6.00	Non Development	6.00	Tender	Single stage two envelop system	1 <sup>st</sup> ,2 <sup>nd</sup> Quarter	Sep-2021	Sep-2021	31 <sup>st</sup> October	31 <sup>st</sup> October	Nov-2021	Tender will be published in the month of Sep or Sep-21.
8	A03906-Uniforms & Protective Clothing	Purchase of new uniform for Drivers/Dispatch Riders/Malies/S.G etc		Goods	Local	0.48	Non Development	0.48	Tender	Single stage, One envelop	1 <sup>st</sup> ,2 <sup>nd</sup> Quarter	Sep-2021	Nov-2021	Nov-2021	Nov-2021	Dec-2021	Tender will be published in the month of Sep or Nov-21.
9	A09203-I.T Equipment	Computer, UPS & Purchase of other I.T Equipment		Goods	Local	2.00	Non Development	2.00	Tender /	Single stage two envelop system	1 <sup>st</sup> ,2 <sup>nd</sup> Quarter	Sep-2021	Nov-2021	Nov-2021	Nov-2021	Dec-2021	Tender will be published in the month of Sep or Nov-21.

\* The Annual Procurement Plan shall be prepared on the basis of available resources.

\*\* Procurement Type means, Goods, Works, Services & Consultancy services.

\*\*\* .Procurement Category means Local or International Procurement.

\*\*\*\* Procurement Methods means, Petty Purchases/Quotations (without Quotation/Three)/Tender/Direct Contracting/Negotiated Tendering (Rule 59).

\*\*\*\*\* Procurement Procedures means, Single Stage One Envelop/Single Stage Two Envelopes/Two Stage/Two Stage Two Envelop (Rule 38). In Consultancy Services, Procurement Procedure means, Least Cost, Quality & Cost and Quality based (Rule 45).

\*\*\*\*\* Timings of Procurement means 1st quarter / 2nd quarter / 3rd quarter / 4th quarter.